



Burton Albion Community Trust

Risk Assessment RA1

Location:	BACFC AstroTurf DE13 0AR					Reference No:		BACT-AT01			
						Assessed By:		John Widdowson			
Activity:	Training / Matches and Community Activity sessions at the site					Approved By:		Matt Hancock			
						Issue Date:		Updated 24 th March 2021			
Hazard	Consequences	Persons Affected	Existing Control Measures	Severity X	Likelihood	= Current Risk With Controls	Additional Control Measures (Where appropriate)	Severity	Likelihood	Residual Risk	
Spread of Covid 19	Infection/Death	Staff/participants/volunteers / users of facility	Hand sanitisers provided at entrance and exit of pitch and in various locations around the pitch Clear signs where sanitisers are Social distancing signs and posters visible 2 m markings around pitch side Facility guidance sent to user bookings informing of process Toilet cleaning rota in place – member of staff to be identified as toilet monitor for all sessions. Form completed and date and signed after each clean.	5	3	15	Safe return to play guidance sent to all users. Test and Trace Registers to be completed for any person entering the 3G astro or the BACT building. Teams playing matches will be provided with sanitising box No spectators allowed – spectators to remain in cars during play. If	5	3	15	

							spectators stand in car park they do so at their own risk. No changing room facilities – unless prior agreement. No bags/personal belongings for participants allowed pitch side Disabled toilet for use by participants only and cleaned at regular intervals. Rota on door in all toilets. Staff toilets are upstairs in BACT building.			
Traffic around Site	Vehicles driving through Pirelli Stadium	Staff/participants/volunteers / spectators and users of facility	All spectators visiting the 3G facility to remain in cars – no viewing areas for training/matches around the pitch side. All participants arriving at pitch will be told where they need to park. Signage to encourage social distancing. Face coverings to be worn by staff / participants / volunteers / public when walking around facility. Additional Measures in place operating a drop off and pick-up area, drop off at the community football centre and pick up at LDC parking area.	5	3	15	Email sent to BJFL and all facility users to warn if spectators do not remain in cars they do so at own risk. Car park extremely busy with changeover of matches, Covid Testing Centre and LDC motorbike/trailer testing centre moving through site.	5	3	15
Grounds Maintenance	Moving plant and machinery running into/over/crushing Unauthorised passengers riding on machines and falling off Flying debris Poor maintenance Equipment failing to stop Damage to ground causing ruts/mud on paths/roads which become slippery Cracks in the ground Trees or debris from trees on the ground	Grounds team, other staff, children and players, members of the public	The following apply to all grounds maintenance operations: Only authorised staff who are medically fit to do so carry out grounds maintenance using plant/machinery/tools. Such authorisation is restricted to specific plant/machinery/tools where appropriate. Such work is not carried out while under the influence of alcohol or drugs or whilst feeling unwell. Work is not carried out under undue pressure or time constraints. Manufacturers' instructions are followed. Safety and instruction labels are maintained or replaced. Instruction, information, training and supervision is provided, including manual handling and COSHH. Staff are aware of the hazards and precautions relating to sharps. Staff are aware of the hazards and precautions relating to grounds maintenance and infections from the soil/plants/contaminated water. Staff have had any required inoculations e.g. tetanus.	3	3	9	Covid-19 extra measures: All equipment cleaned before and immediately after use. Corner flags and goal posts to be cleaned at half time between matches by BACT Covid-19 Officer Only Facility Supervisor to use tractor. Sanitising stations to be clearly marked at the entrance and exit of the venue. A one way system to be clearly marked. The entrance will be the usual entrance with the emergency exit being used for as the exit for all users at this time.	4	3	12

	Adverse weather conditions Manholes or manhole covers which may break or be missing Noise Injury or ill-health through improper use of equipment Contact with Infectious material from sharps, soil, plants, faeces, water etc. Hep B, Tetanus, Weil's disease, Salmonella, Campylobacter, Hep A, toxocara etc. Skin cancer		Hand cleaning material such as waterless skin cleanser or soap, water and paper towels is readily available. Good personal hygiene including hand washing before handling food, drinking or smoking etc. No plant/machinery/tools are used unless the person authorised has first been shown the correct and safe way for its use. Correct tools selected and used for job. Only electrical equipment suitable for outdoor use, with RCD protection, is issued and used for grounds maintenance. Pre-operational checks are carried out and the condition of any plant/machinery/tools are checked before use. Any defects are reported to the Groundsman. All shields, covers, guards are in place and secured and any safety devices are checked to ensure they are in efficient working order. Staff do not touch cutting edges whilst plant/machinery/equipment is operating. Brake operation, where appropriate, has been checked frequently and brakes are regularly serviced as required. All plant/machinery/equipment is well maintained and serviced regularly, according to the manufacturer's instructions. Tools/blades are sharp to ensure effective, safe cutting. Work is halted if there are any concerns over any plant/machinery/equipment. Defective plant/machinery/equipment is NEVER used. All safe systems of work are in place before work begins. Care is taken not to run over/cut through any electrical cable. Safety devices are NEVER tampered with. Unsafe/defective equipment is NEVER used. They are taken out of use, labelled and the Groundsman informed. Plant/machinery/tools are NEVER left unattended. The engine is shut off when not in use. Any keys are removed. Staff are instructed not to leave hand tools loose on site and to be aware of other persons near-by. Passengers are NEVER carried.				2m lines to in place from the building to the AstroTurf and along the viewing area to ensure social distancing is in place. Pitches are numbered 1 to 4 and identified from posters at entrance A sanitising box to available for all users. If the divider net is across the pitch it must be suitably weighted down at all times. This will limit balls moving across pitches.			
--	---	--	---	--	--	--	--	--	--	--

			N.B. For tractors with Power Take Off (PTO) and attachments an individual risk assessment must be carried out.							
Preparing to Play Football	Unsuitable pitch con-ditions e.g. Uneven ground, potholes, ice and extreme cold, pitch flooding etcwhich could lead to a greater chance of injury.	Staff, players (young people) hiring groups, supporters	Speak to the site supervisor, groundsman or relevant BACT staff member prior to training or matches. If necessary cancel or find alternate venue. If the above passes the pitch the fit play on the morning of the game. The final decision rests with the referee should weather conditions worsen. Ensure the correct footwear is used for the conditions e.g. pimples or moulded for hard ground. The referee will check the pitch before each game. Managers/training staff to check the state of training ground before commencement of training.	2	2	4		2	2	4
Preparing to Play Football	Goalposts (both permanent and temporary) There is the danger of goals collapsing or injuries from implements used to secure goals.	Staff, players (young people) hiring groups, supporters	Goalposts on pitch should be checked by referees before each match. Portable goals must be anchored to the ground or weighted appropriately, when in use.	2	2	4		2	2	4
Preparing to Play Football	Manual handling risk whilst moving goals into position resulting in back injury	Staff, players (young people) hiring groups	Goals are provided with wheels at the front but still have to lift goal to engage the wheels. Goals should be moved by at least 2 people.	2	2	4	Goals to be placed in position on the pitch and users told not to move the goals. Goals to be sanitised at the end of each session by BACT Staff or after public use by Facilities coordinator External users wishing to move goals to have training from facilities coordinator and this to be documented.	4	2	8
Preparing to Play Football	Incorrect use of the Astroturf pitches	Staff, players (young people) hiring groups	Players should only wear moulded or metal rounded studs.	2	4	8		2	4	8
Preparing to Play Football	Foreign objects on pitch e.g. glass, stones. Dog faeces on other pitches	Staff, players (young people) hiring groups, supporters	Check the pitch before training sessions and matches. Consult the site supervisor or groundsman if necessary cancel the game or relocate. The pitches should be clear of dog faeces before games commence. Coaches and officials should check the pitches before children particularly arrive and remove it.	3	3	9		3	3	9

Playing Football	Lack of knowledge with regard to contacting the Emergency Services and procedures for dealing with major injuries.	Staff, players (young people) hiring groups supporters	Call 999/112 this information MUST be passed onto the Manager and relevant accident forms/incident forms completed and the correct access point given. Burton Albion FC & Astro Turf - Pirelli Stadium, Burton Upon Trent, Staffs, DE13 0AR. Grid Reference DE13 0AR	5	2	10		5	2	10
Preparing to Play Football	Condition of goal posts and netting. Injuries could result through posts collapsing or from the movement of goals on the Astro turf pitch.	Staff, players (young people) hiring groups	Groundstaff ensure pitch posts and nets are in good condition and correctly assembled. The referee/ training staff checks before the game, training session. Astroturf goals are weighed down by weights and when moving these – 2 members of the team should carry out this task.	3	2	6		3	2	6
Playing Football	Conduct of players e.g. dangerous tackling leading to various injuries.	Staff, players (young people) hiring groups supporters	Players should follow the rules of the game and play 'in the spirit of the game'. Trainers/Captains should be responsible for the actions of the players. Follow the advice of the Coach present and abide by the referees decisions. Communicate with any player who appears to be behaving in a manner that puts others at risk.	2	3	6	BACT must ensure that any users are aware of the current FA Covid-19 guidance for football and they are adhering to this. All users must give written confirmation of this.	4	3	12
Preparing to Play Football	Coaches kit and equipment	Staff, external coaches, hiring groups	BACT coach kit and equipment to be sanitised during play and at end of play. Coaches/hiring groups to bring own kit and equipment for play.	3	3	9	Bibs cannot be shared between teams. Bibs to be washed at the end of each session. Sanitising boxes to be placed at entrance of pitch and in dugouts for coaches to sanitise their equipment during and after play. All coaches equipment to be taken at end of each session.	3	3	9
Preparing to Play Football	Inappropriate kit, especially footwear which can lead to injuries to lower limbs.	Staff, players (young people) hiring groups	Any inappropriate footwear should be pointed out. Warn player that only moulded or metal rounded boots may be used on the Astro turf pitch.	3	3	9		3	3	9
Playing Football	Jewellery – causing injury to others or the wearer.	Staff, players (young people)	Insist all jewellery is removed. Referees /trainers will check this before each game.	3	3	9	This to be highlighted within information sent out to users.	4	3	12
Playing Football	Physical injuries from normal play.	Staff, players (young people) hiring groups, supporters	Players should warm up and cool down properly before matches and training. A first aid kit is taken to each match (and re-stocked regularly). A First Aider is appointed to oversee first aid matters.	3	3	9	All BACT staff must read and understand FA / St Johns guidance around emergency aid and Covid-19. External users to confirm that they are aware of Emergency aid measures.	4	3	12

			Players must wear shin pads. 'All clubs, affiliated, directly or indirectly, to the Football Association should have at least one member trained and certified in the Emergency Aid FA Training Scheme or be in possession of a recognised Up To Date First Aid Qualification'.							
Playing Football	Dehydration/Exhaustion.	Staff, players (young people)	Water must be available to all players at all times.	2	2	4	All users must provide their own water / juice. No water / juice is to be shared. There will be no water stations or refreshments available. Communicated with Safe Return to Play Guidance	4	3	12
Playing Football	Cuts and bruises.	Staff, players (young people) hiring groups	All cuts are to be treated by First Aiders using. Cuts Which are severe need to be reported to the Emergency Services. All accidents and incidents must be reported using correct forms.	4	2	8	All BACT staff must read and understood FA / St Johns guidance around emergency aid and Covid-19. External users to confirm that they are aware of Emergency aid measures	5	2	10
Playing Football	Flag posts, being too close to pitch on half way line, under 5-foot-high, or with pointed top.	Staff, players (young people) hiring groups	Safe flags being maintained in same positions for matches.	3	2	6	Flag posts to be removed and stored in container.	4	1	4
Playing Football	Spectators encroaching onto the field of Play and collision with officials and players.	Staff, players (young people) hiring groups, supporters	Currently no spectators allowed Barriers in place to prevent spectators using the out-of-bounds banks behind dugouts of 3G astro.	3	3	9	No spectators will be allowed. Parents / guardians to use appropriately communicated drop off and pick points. This will be communicated prior to a session commencing via Safe Return to Play guidance	4	2	8
Preparing to Play Football	Travel to venues: Road accidents.	Staff, players, parents, volunteers (young people)	Drivers must abide by the Highway Code. Seatbelts to be worn. Vehicle checks to be completed. Nominated drivers to undergo driver training for mini buses. Bags to be correctly stored. Ensure the vehicle is safe to drive and if faults develop seek assistance from AA, RAC etc or garage.	4	3	12	Staff and signs to direct cars into the venue and to the appropriate drop off / pick up point. Each parent / guardian to will be advised where to park. Teams playing will be advised where to park and will be reminded to adhere to 2m social distancing guidance Coaches/Parents/Guardians/Staff made aware through Safe Return of Play Guidance about vehicles moving throughout the site from LDC as well as the Vaccination Centre on site.	4	3	12

Playing Football	Injury resulting in violence / aggression from players.	Staff, players (young people)	Referees, captains and trainers are responsible for maintain discipline within the teams. Captains have the right to stop matches if they feel the referees have lost control.	3	3	9		3	3	9
Access Site Facilities	Safeguarding of young and vulnerable people Slips, trips Access to alcohol	Staff, players (young people)	A safeguarding policy and procedure is in place All employees have been DBS checked Facilities are checked before use and relevant signage is used to indicate wet floors Challenge 25 is in place, all under 18's are supervised during sessions	4	3	12		4	3	12

RISK ASSESSMENT MATRIX SEVERITY (S) X LIKELIHOOD (L) = RISK. (R)

The aim is to reduce the risk by prevention or control measures so far as is reasonably practicable

Explanatory Note:

Risk

- Very High - (RED) (Do not proceed without reducing the risk using further control measures)
- High - (ORANGE)
- Medium - (YELLOW)
- Low - (GREEN)

RISK						
Severity	5	5 (O)	10 (O)	15 (R)	20 (R)	25 (R)
	4	4 (Y)	8 (O)	12 (O)	16 (R)	20 (R)
	3	3 (Y)	6 (Y)	9 (Y)	12 (O)	15 (Y)
	2	2 (G)	4 (G)	6 (Y)	8 (Y)	10 (Y)
	1	1 (G)	2 (G)	3 (G)	4 (Y)	5 (Y)
G - Green Y - Yellow O - Orange R - Red		1	2	3	4	5
		Likelihood				

SEVERITY	
5	Fatality - Self explanatory
4	Major injury - As classified under RIDDOR
3	+ 3 day - As classified by RIDDOR
2	Minor Injury /First Aid - First aid administered
1	Negligible impact - No first aid administered

LIKELIHOOD	
5	Almost Certain - Self explanatory (>90%)
4	Probable - Likely to occur (>50% - <90%)
3	Possible - Has the potential to occur (>10% - <50%)
2	Remote - Unlikely to occur (>1% - <10%)
1	Improbable – Not foreseeable (<1%)



Burton Albion Community Trust
INSPIRE | ENGAGE | EDUCATE

01283 246207

BACTadmin@burtonalbionct.org

burtonalbioncommunitytrust.co.uk

Safe Return to Play Guidance

– Updated 24th March 2021

Overview:

In line with government and FA guidance all facilities for outdoor sports and physical activities can reopen when they deem safe to do so and adhere to government guidelines. Burton Albion Community Trust has implemented the following controlled guidelines and measures for the safe return to play for all grassroots teams, the public and its staff which remains of paramount importance.

3G Football Pitch

All activities will adhere to public guidelines in terms of social distancing and hygiene. This means that participants and others can maintain social distancing, that good hygiene practices are in place, that equipment is disinfected regularly, and that it is clear that anyone who is symptomatic or suspects they have been exposed to the virus does not take part and remains at home. All BACT's operating procedures have undertaken a comprehensive risk assessment prior to opening which should be read along with this guidance.

Guidance for Coaches/Parents/Players

1. Parking is on the North Car park directly outside the 3G pitch unless otherwise notified. This may change at short notice due to the Vaccination Centre operating at the Pirelli Stadium.
2. Face coverings must be worn when moving around the facility including entering and exiting the 3G Pitch.
3. All coaches must complete the Test & Tracing Register by scanning the QR code or by filling in the register.
4. Players are asked to arrive on time, not early and **only** enter the pitch when directed by their coach.
5. Players should sanitise their hands at the sanitising station when entering the pitch and exiting the pitch which is clearly signposted.
6. Sanitising boxes will be provided at the entrance of the pitch and dug outs.
7. Coaches are responsible for sanitising their own equipment throughout sessions.
8. BACT will sanitise frequent touch areas of the pitch at regular intervals.
9. All players/coaches must bring their own water and must not share drinks.
10. Parents/guardians/family members are requested **not** to stay and watch sessions/matches.
11. The BACT Community Room is **not** currently in use and there are **no** waiting areas for parents. If parents choose to wait for their children, they **must** wait in their cars and collect their child from the exit area of the 3G pitch.
12. The toilet will be open for **players/coaches only** using a one in one out system.
13. Any person or contact with any person who has been diagnosed or is experiencing symptoms of Covid-19 **must not** enter the facility.
14. Please ensure all Coaches/Parents/Players are adhering to all other Government guidelines relating to Covid-19 eg travel, car sharing

**PLEASE NOTE THE LDC TRAILER AND MOTORCYCLE LEARNER CENTRE VEHICLES
MOVING AROUND THE SITE AS WELL AS THE VACCINE CENTRE.**

